

**Jefferson Davis Parish Library  
Board of Control  
Regular Meeting Minutes**

118 W. Plaquemine St.

April 16, 2018

8 a.m.

The Jefferson Davis Parish Library Board of Control met for a regular meeting.

**Call to Order** – Marcia Pfeiffer-President, presided. Mrs. Pfeiffer called roll and noted the following:

Present	Absent
Marcia Pfeiffer– President	John Marceaux
Elliot Cassidy– Vice-President	Vicki Broussard
Brenda DeWolf – Treasurer	
Loma Bertrand	
Vera Abraham	
Janice Esthay	

Also present were Linda Corbello, JDPL Director and Iris Hollier Holland, JDPL Secretary.

**Invocation** - Vera Abraham led the invocation.

**Adoption of the Agenda:**

A motion was made by Vera Abraham and seconded by Janice Esthay to adopt the agenda. The motion carried unanimously. No member of the public made a comment.

**Approval of the Minutes:**

A motion was made by Janice Esthay and seconded by Brenda DeWolf to approve the minutes of the February 19, 2018 Board of Control meeting as presented. The motion carried unanimously. No member of the public made a comment.

**Director’s Report/Financial Report:**

Board Members received packets of information including monthly reports and various handouts including one of children’s program meetings. Dr. Corbello gave an update on speaking engagements she has attended to talk about the growth and accomplishments of our libraries in the last 15 years.

**Communications:**

Dr. Corbello shared emails from a student obtaining their MLIS that requested information on what services our libraries offer elderly patrons. She also shared responses from employees.

**Unfinished Business:**

After a brief discussion regarding revisions made to the JDPL Employee Handbook and the decision to edit the Motor Vehicle Policy and include the Evacuation Plans for our libraries, a motion was made by Vera Abraham and seconded by Loma Bertrand to approve the JDPL Employee Handbook with these revisions. The motion carried unanimously. No member of the public made a comment.

**Committee Report:**

Mrs. Vicki Broussard resigned at Search Committee Chair for health reasons. A motion was made by Brenda DeWolf and seconded by Loma Bertrand for Janice Esthay to Chair the Search Committee. The motion carried unanimously. No member of the public made a comment.

**New Business:**

The employees attending the ALA Conference this year in June are Suzanne Young, Kitty Marsh, Deanna LeMaire and Wendy Prather.

A motion was made by Janice Esthay and seconded by Vera Abraham to accept proposals for the Welsh roof repair and bathroom addition. The motion carried unanimously. No member of the public made a comment.

**Adjournment:**

With no further comments made by public, a motion was made by Janice Esthay and seconded by Vera Abraham to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 8:56 a.m.

The next Board of Control Meeting is scheduled on June 18, 2018 at 8 a.m. at Jennings Headquarters.

**Linda LeBert-Corbello**  
**Secretary**

**Marcia Pfeiffer**  
**President**