



Jefferson Davis Parish Library
Board of Control
Regular Meeting Minutes

118 W. Plaquemine St.

Monday, August 19, 2019

8 a.m.

The Jefferson Davis Parish Library Board of Control met for a regular meeting.

Call to Order – Marcia Pfeiffer, President, presided. After noting that Mike Gillespie was present, Mrs. Pfeiffer continued with roll call as follows:

Present	Absent
Marcia Pfeiffer– President Brenda DeWolf – Treasurer Elliot Cassidy– Vice-President Vera Abraham Ramona Hardee Gwen Landry Loma Bertrand	John Marceaux

Also present were Clare Coleman, JDPL Director; Tiffany Theunissen, JDPL Comptroller and Iris Hollier Holland, JDPL Secretary.

Invocation: Vera Abraham led the invocation.

Approval of the Agenda:

A motion was made by Gwen Landry and seconded by Loma Bertrand to approve the agenda with changes that include adding Mr. Mike Gillespie giving the auditor’s report . The motion carried unanimously.

Approval of the Minutes:

A motion was made by Ramona Hardee and seconded by Vera Abraham to approve the minutes of the June 17, 2019 Board of Control meeting as presented. The motion carried unanimously.

Mike Gillespie handed out packets to each member present and gave the auditor’s report.

Director’s Report/Financial Report: Board Members received packets of information including monthly reports. Clare Coleman gave her report and Tiffany Theunissen followed with an update on financial reports.

Unfinished Business: Clare Coleman reminded Board members about Ethics and sexual harassment trainings.

A motion was made be Vera Abraham and seconded by Gwen Landry to move into executive session. The motion carried unanimously. A motion was made by Loma Bertrand and seconded by Ramona Hardee to move out of executive session.

A motion was made by Brenda DeWolf and seconded by Vera Abraham to authorize the Director, Clare Coleman, to make the final decision to temporarily lift the orders for a banned patron after first consulting with an attorney on the matter. Marcia Pfeiffer, Elliot Cassidy and Gwen Landry approved the motion. Loma Bertrand and Ramona Hardee voted against the motion. The motion passed.

New Business:

Loma Bertrand made a motion to approve providing sick leave and vacation time benefits to permanent part-time employees beginning September 1, 2019. Ramona Hardee seconded the motion. The motion carried unanimously.

Adjournment:

A motion was made by Vera Abraham and seconded by Gwen Landry to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 9:35 a.m.

The next Board of Control Meeting is scheduled on October 21, 2019 at 8 a.m. at Jennings Headquarters.

Clare Coleman
Secretary

Marcia Pfeiffer
President