



Jefferson Davis Parish Library  
Board of Control  
Regular Meeting Minutes

118 W. Plaquemine St.

Monday, June 17, 2019

8 a.m.

The Jefferson Davis Parish Library Board of Control met for a regular meeting.

Call to Order – Marcia Pfeiffer, Treasurer, presided. After noting that no public was present, Mrs. Pfeiffer called roll as follows:

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<b>Present</b>	<b>Absent</b>
Marcia Pfeiffer– President	Vera Abraham
Brenda DeWolf – Treasurer	Elliot Cassidy– Vice-President
John Marceaux	Loma Bertrand
Gwen Landry	
Ramona Hardee	

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Also present were Clare Coleman, JDPL Director; Tiffany Theunissen, JDPL Comptroller and Iris Hollier Holland, JDPL Secretary.

Invocation: John Marceaux led the invocation.

**Approval of the Agenda:**

A motion was made by Gwen Landry and seconded by Ramona Hardee to approve the agenda. The motion carried unanimously.

**Approval of the Minutes:**

A motion was made by Gwen Landry and seconded by Brenda DeWolf to approve the minutes of the April 15, 2019 Board of Control meeting as presented with changes. The motion carried unanimously.

**Director’s Report/Financial Report:** Board Members received packets of information including monthly reports, library related flyers and other handouts. Clare Coleman gave her report and Tiffany Theunissen followed with an update on financial reports.

**Unfinished Business:** Clare Coleman reminded Board members about Ethics and sexual harassment trainings. She stated that an email with links would be resent to them.

**New Business:**

Ramona Hardee made a motion to approve the selection of an IT vendor based on value of services quoted. John Marceaux seconded the motion. The motion carried unanimously.

Clare Coleman opened a discussion regarding a strategic plan for the next 5 years. More discussion will be held at the next meeting.

Brenda DeWolf made a motion to go into executive session. John Marceaux seconded the motion. The motion carried unanimously.

John Marceaux made a motion to move out of executive session. Gwen Landry seconded the motion. The motion carried unanimously.

The matter regarding a banned patron was tabled until the next meeting.

John Marceaux made a motion to revise the agenda to add the discussion of changing insurance agent. Ramona Hardee seconded the motion. The motion carried unanimously.

Gwen Landry made a motion to accept changing our current insurance agent to Brown & Brown Agency. John Marceaux seconded the motion. The motion carried unanimously.

Adjournment:

A motion was made by John Marceaux and seconded by Ramona Hardee to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 9:10 a.m.

The next Board of Control Meeting is scheduled on August 19, 2019 at 8 a.m. at Jennings Headquarters.

Clare Coleman  
Secretary

Marcia Pfeiffer  
President