

**JEFFERSON DAVIS PARISH LIBRARY**  
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**BOARD OF CONTROL AGENDA**  
**118 W. PLAQUEMINE, JENNINGS**  
**October 21, 2019 8:00am**

**Call to Order**

- Roll Call
- Invocation

**Approval of the Agenda**

**Public Comments** of items on agenda

**Approval of Minutes** -- August 19, 2019 meeting

**Reports:**

- **Director's Report** -- Clare Coleman (Marketing Plan, Survey Results, Computer Replacements, Monthly Report Highlights)
- **Financial Report** -- Tiffany Theunissen (Accept Budget Revisions 2019, Accept Proposed 2020 Budget for public review)

**Old Business:**

- Reinstate banned patron
- Replace p33-36 of Employee Handbook (reflects approved revisions of 8/19/19)

**New Business:**

- Approve revision of Employee Handbook, p 27 & p89 (Conference Travel Reimbursements) and p110-111 (Patron Costs & Circulation Rules)
- Approval of surplus assets
- Approval to become a member of Pelican Credit Union
- Revise Mission & Vision Statements

**Adjournment**

**NEXT MEETING: December 2, 2019 - Jennings at 8 am**

*Note: Two-thirds of the Library Board of Trustees present may approve a matter not on the agenda.*  
In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Ms. Hollier at 337-824-1210 describing the assistance that is necessary.