

**Jefferson Davis Parish Library
Board of Control
Public Budget Hearing and Regular Meeting Minutes**

118 W. Plaquemine St.

December 3, 2018

8 a.m.

The Jefferson Davis Parish Library Board of Control met for a public hearing and regular meeting. The public hearing was opened at 8 a.m. After a period of time and *no public presentation or public comments*, a motion was made by Gwen Landry and seconded by Elliott Cassidy to close public hearing and move into the regular meeting. The motion carried unanimously.

Call to Order – Marcia Pfeiffer-President, presided and had a roll call and noted the following:

Present	Absent
Marcia Pfeiffer – President	None
Elliott Cassidy – Vice-President	
Brenda DeWolf – Treasurer	
John Marceaux	
Loma Bertrand	
Vera Abraham	
Ramona Hardy	
Gwen Landry	

Also present were Linda Corbello, JDPL Director; Clare Coleman Incoming Director, Tiffany Theunissen, JDPL Financial Representative and Iris Hollier Holland, JDPL Secretary.

Invocation - Vera Abraham led the invocation.

Adoption of the Agenda:

A motion was made by John Marceaux and seconded by Ramona Hardy to accept the Revised Agenda with changes that were handed out and moving the Finance section up for vote. The motion carried unanimously.

Unfinished Business:

A motion was made by John Marceaux and seconded by Loma Bertrand to accept the 2018 Budget Revisions. The motion carried unanimously.

A motion was made by Brenda DeWolf and seconded by Vera Abraham to accept the 2019 Budget as proposed. The motion carried unanimously.

Approval of the Minutes:

A motion was made by Vera Abraham and seconded by John Marceaux to approve the minutes of the October 29, 2018 Board of Control meeting as presented. The motion carried unanimously.

Director’s Report: Board Members received packets of information including a revised agenda, monthly reports and handouts. Dr. Corbello spoke briefly regarding her farewell and then Mrs. Clare Coleman gave her report.

Communications: None

New Business:

A roll call vote to accept and adopt the “Louisiana Compliance Questionnaire” Resolution for 2018 was as follows: Marcia Pfeiffer – yea, Elliot Cassidy – yea, Ramona Hardy – yea, Gwen Landry – yea, Brenda DeWolf – yea, Vera Abraham – yea, John Marceaux – yea, Loma Bertrand - yea

Nays – none

Absent – none

The motion carried unanimously. No member of the public was present.

Election of Officers:

There being no comments made by public, John Marceaux motioned to keep all officers as is. Gwen Landry seconded nomination. The motion carried unanimously. All officers accepted.

John Marceaux motioned to adopt the resolutions authorizing Mrs. Clare Coleman and Mrs. Tiffany Theunissen to sign all library documents. Loma Bertrand seconded the motion. A roll call vote was taken as follows: Marcia Pfeiffer – yea, Elliot Cassidy – yea, Ramona Hardy – yea, Gwen Landry – yea, Brenda DeWolf – yea, Vera Abraham – yea, John Marceaux – yea, Loma Bertrand - yea

Nays – none

Absent – none

The motion carried unanimously. No member of the public was present.

Elliott Cassidy motioned to approve the policy changes in the Employee Handbook as discussed which included Holiday Schedule for 2019 and Revised Library Card Policy. John Marceaux seconded the motion. The motion carried unanimously.

After discussion it was determined that we would keep the Board of Control Meetings on Monday at 8 a.m.

Adjournment:

With no public present for any comments, a motion was made by Brenda DeWolf and seconded by Loma Bertrand to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 8:35 a.m.

The next Board of Control Meeting is scheduled on February 18, 2019 at 8 a.m. at Jennings Headquarters.

Linda LeBert-Corbello
Secretary

Marcia Pfeiffer
President