

**Jefferson Davis Parish Library
Board of Control
Regular Meeting Minutes**

118 W. Plaquemine St.

February 4, 2019

8 a.m.

The Jefferson Davis Parish Library Board of Control met for a regular meeting.

Call to Order – Marcia Pfeiffer-President, presided and had a roll call and noted the following:

Present

Marcia Pfeiffer – President
Elliott Cassidy – Vice-President
Loma Bertrand
Vera Abraham
Ramona Hardy
Gwen Landry

Absent

Brenda DeWolf – Treasurer
John Marceaux

Also present were Clare Coleman, Director; Tiffany Theunissen, JDPL Financial Representative; Iris Hollier Holland, JDPL Secretary and Architect Albert Moliere.

Invocation - Vera Abraham led the invocation.

Adoption of the Agenda:

A motion was made by Ramona Hardy and seconded by Vera Abraham to accept the Agenda as presented. The motion carried unanimously.

Approval of the Minutes:

A motion was made by Vera Abraham and seconded by Gwen Landry to approve the minutes of the December 3, 2018 Board of Control meeting as presented. The motion carried unanimously.

Unfinished Business:

Albert Moliere gave a detailed update on the basement project that would require change orders to be approved to make unforeseen repairs to waterproof the basement before the basement renovations could be completed. A motion was made by Vera Abraham and seconded by Gwen Landry to approve the change orders to make necessary repairs to waterproof the basement. The motion carried unanimously.

Financial Report: Tiffany Theunissen gave the financial report including the changes that the basement repairs would make.

Director’s Report: Board Members received packets of information including monthly reports and other handouts. Mrs. Clare Coleman gave her report.

Communications: None

New Business:

Mrs. Clare Coleman announced the names of those employees that would be attending the ARSL Conference in September and asked for the names of those board members that would be interested in attending. Mrs. Coleman also informed the board members of mandatory trainings they would need to complete in the near future.

Adjournment:

With no public present for any comments, a motion was made by Ramona Hardy and seconded by Loma Bertrand to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 9:16 a.m.

The next Board of Control Meeting is scheduled on April 15, 2019 at 8 a.m. at Jennings Headquarters.

Clare Coleman
Secretary

Marcia Pfeiffer
President