

**Jefferson Davis Parish Library
Board of Control
Public Budget Hearing and Regular Meeting Minutes**

118 W. Plaquemine St.

December 2, 2019

5:30 P.M.

The Jefferson Davis Parish Library Board of Control met for a public hearing and regular meeting. The public hearing was opened at 5:30 p.m. Vera Abraham motioned, and Loma Bertrand seconded to open public hearing. The motion carried. After a period of time and *no public presentation or public comments*, a motion was made by Brenda DeWolf and seconded by Vera Abraham to close public hearing and move into the regular meeting. The motion carried unanimously.

Call to Order – Marcia Pfeiffer-President, presided and had a roll call and noted the following:

Present	Absent
Marcia Pfeiffer – President	John Marceaux
Elliott Cassidy – Vice-President	Ramona Hardee
Brenda DeWolf – Treasurer	Gwen Landry
Loma Bertrand	
Vera Abraham	

Also present were Clare Coleman, JDPL Director; Tiffany Theunissen, JDPL Financial Representative and Iris Hollier Holland, JDPL Secretary.

Invocation - Vera Abraham led the invocation.

Adoption of the Agenda:

A motion was made by Vera Abraham and seconded by Brenda DeWolf to accept Agenda. The motion carried unanimously.

Approval of the Minutes:

A motion was made by Elliott Cassidy and seconded by Loma Bertrand to approve the minutes of the October 21, 2019 Board of Control meeting as presented. The motion carried unanimously.

Director’s Report: Board Members received packets of information including monthly reports and handouts. Clare Coleman gave her report.

Unfinished Business:

A motion was made by Elliott Cassidy and seconded by Vera Abraham to adopt the 2020 Budget as proposed. The motion carried unanimously.

Policies that were approved at the 10/21/19 meeting were given to members present to replace in their handbooks.

New Business:

A roll call vote to accept and adopt the “Louisiana Compliance Questionnaire” Resolution for 2019 was as follows: Marcia Pfeiffer – yea, Elliot Cassidy – yea, Brenda DeWolf – yea, Vera Abraham – yea, Loma Bertrand - yea

Nays – none

Absent – none

The motion carried unanimously. No member of the public was present.

Election of Officers:

There being no comments made by public, Vera Abraham motioned to keep all officers as is. Elliott Cassidy seconded nomination. The motion carried unanimously. All officers accepted.

John Marceaux motioned to adopt the resolutions authorizing Mrs. Clare Coleman and Mrs. Tiffany Theunissen to sign all library documents. Loma Bertrand seconded the motion. A roll call vote was taken as follows: Marcia Pfeiffer – yea, Elliot Cassidy – yea, Ramona Hardy – yea, Gwen Landry – yea, Brenda DeWolf – yea, Vera Abraham – yea, John Marceaux – yea, Loma Bertrand - yea

Nays – none

Absent – none

The motion carried unanimously. No member of the public was present.

Vera Abraham motioned, and Brenda DeWolf seconded to approve the Strategic plan 2020-2025, including the revised Mission and Vision Statements.

Adjournment:

With no public present for any comments, a motion was made by Vera Abraham and seconded by Elliott Cassidy to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:21 p.m.

The next Board of Control Meeting is scheduled on February 17, 2020 at 8 a.m. at Jennings Headquarters.

Clare Coleman
Secretary

Marcia Pfeiffer
President