

**Jefferson Davis Parish Library
Board of Control
Regular Meeting Minutes**

118 W. Plaquemine St.

December 7, 2021

8:00AM

The Jefferson Davis Library Board of Control met for a public hearing and regular meeting. The public hearing was opened at 8:00AM.

Call to Order: Dianne Hebert presided and had a roll call and noted the following.

Present

Loma Bertrand
Stacy Broussard
Ramona Hardee
Gwen Landry
Daniel Sparks
Dianne Hebert

Absent

John Marceaux
Marcia Pfeiffer

Also present were Clare Coleman, JDPL Director; Tiffany Theunissen, JDPL Financial Representative, Myra Spears, Administrative Assistant, Michael Gillespie, Certified Public Accountant, Eric Gillispie, Certified Public Accountant and Krista Almazan, Reporter Jennings Daily News.

The period of public comments was opened. After a period and no public presentation and no public comments, a motion was made by Gwen Landry and seconded by Loma Bertrand to close public hearing and move to regular meeting. The motion was carried unanimously.

A vote was taken to add Audit engagement and agreed upon procedure to Agenda. A motion was made by Gwen Landry to add the addition and seconded by Loma Bertrand. The motion carried unanimously.

Invocation and Prayer: Stacy Broussard lead invocation and pledge.

Approval of Agenda: A motion was made to approve Agenda by Stacy Broussard and seconded by Ramona Hardee. The motion carried unanimously.

Approval of Minutes: A motion was made by Daniel Sparks and seconded by Gwen Landry to approve the minutes of the October 18, 2021, meeting.

Director's Report: Board members received packets of information including monthly reports, 2022 proposal handouts. Clare Coleman gave report.

Financial Report: Tiffany Theunissen presented financial statement.

Audit Report: Mike Gillispie presented report.

Old Business: A motion was made by Loma Bertrand and seconded by Gwen Landry to adopt the 2022 Budget as proposed.

New Business: A roll call vote to accept and adopt the Louisiana Compliance Questionnaire Resolution for 2022 was as follows Ramona Hardee – yea, Dianne Hebert – yea, Loma Bertrand – yea, Daniel Sparks – yea, Stacy Broussard – yea, Gwen Landry – yea.

A motion was made by Gwen Landry and seconded by Stacy Broussard to elect the following board officers for 2022. The motion was approved unanimously. Marcia Pfeiffer (President), Dianne Hebert (Vice-President), Gwen Landry (Treasurer).

A motion was made by Gwen Landry and seconded by Ramona Hardee to approve bid form for Bookmobile. The motion was approved unanimously.

Steps for selecting an Architect for Welsh Library were discussed.

A motion was made by Loma Bertrand and seconded by Gwen Landry to approve 2022 Holiday Closures and adding Veteran’s Day to closures. The motion was approved unanimously.

Adjournment: With no public comments, a motion was made by Ramona Hardee and seconded by Stacy Broussard to adjourn the meeting. The meeting adjourned at 8:50 AM at Jennings Headquarters.

The next Board of Control Meeting is scheduled on February 21, 2022, at 9:00 AM at The Zigler Art and Learning Center.

Clare Coleman
Secretary

Marcia Pfeiffer
President