

**Jefferson Davis Parish Library
Board of Control
Regular Meeting Minutes**

118 W Plaquemine

February 21, 2022

9:00AM

The Jefferson Davis Parish Library Board of Control met for a regular meeting. The public meeting was opened at 9:00 AM.

Call to Order: Marcia Pfeiffer-President, presided and had a roll call and noted the following:

Present
Stacy Viney
Dianne Hebert
Daniel Sparks
Loma Bertrand
Gwen Landry
Ramona Hardee

Absent
John Marceaux

Also present were Clare Coleman, JDPL Director; Tiffany Theunissen, JDPL Financial Representative; Myra Spears, JDPL Administrative Assistant and Jason Onellion, Reporter Jennings Daily News.

Invocation-Dianne Hebert led invocation

Motion to Approve Agenda: Motion was made by Gwen Landry to approve the agenda. Daniel Sparks seconded. Motion carried unanimously.

Approval of Minutes: Motion was made by Ramona Hardee to approve the minutes of December 6, 2021, Board of Control as presented. Loma Bertrand seconded. Motion carried unanimously.

Reports: Board members received packets of information including the Director's Report and Financial Statements, which were presented by Clare Coleman and Tiffany Theunissen.

Old Business:

Discussion was held regarding the Welsh ordinance for the land donation.

New Business:

Motion was made by Dianne Hebert to reject all bids for the new bookmobile. Loma Bertrand seconded the motion. Motion carried unanimously.

Motion was made by Ramona Hardee to approve Request for Quotes for Architectural Services for a new Welsh Library. Motion was seconded by Gwen Landry. Motion carried unanimously.

Motion was made by Stacy Viney to approve the revised National Conference Policy. Motion was seconded by Gwen Landry. Motion carried unanimously.

Motion was made by Loma Bertrand to change the Director's and Bookkeeper's schedules to 36hrs/week. Motion was seconded by Daniel Sparks. Motion carried unanimously.

Motion was made by Dianne Hebert to approve revisions to the Emergency Sick Leave Policy. Motion was seconded by Stacy Viney. Motion carried unanimously.

Motion was made by Stacy Viney to enter executive session and seconded by Loma Bertrand. Motion was made by Stacy Viney to end the executive session and adjourn the meeting. Loma Bertrand seconded. Motion carried unanimously.

Meeting adjourned at 10:03AM.

The next Board meeting is scheduled for April 4, 2022, at 9:00 AM. Jeff Davis Arts & Technology Bldg., 137 N. Main St, Jennings.

Clare Coleman

Secretary

Marcia Pfeiffer

President