

Jefferson Davis Parish  
Library Board of Control Regular  
Meeting Minutes

137 N. Main St

February 15, 2023

8:00AM

Jefferson Davis Parish Library Board of Control met for a public hearing and regular meeting.

Call to order: Marcia Pfeiffer (President) presided and had a roll call and noted the following:

Present: Daniel Sparks, Frances Stroud, Danielle Simien, Ramona Hardee, Dianne Hebert, and Gwen Landry.

Absent: John Marceaux

Also present were Clare Coleman (JDPL Director), Tiffany Theunissen (JDPL Financial Representative), Myra Spears (Administrative Assistant) and Erin Hargrave (Jennings Daily News Reporter).

**Motion to Approve Agenda:** Motion was made by Dianne Hebert and seconded by Ramona Hardee to approve agenda. Motion carried unanimously.

**Approval of Minutes:** Motion was made by Gwen Landry and seconded by Frances Stroud to approve minutes of December 5, 2022 Board of Control Meeting as presented. Motion carried unanimously.

**Director's Report:** Board members received packets of information including monthly reports, Clare Coleman gave report.

**Financial Report:** Tiffany Theunissen presented financial statement.

**Committee Reports:** Discussions were held regarding the new Welsh library building project.

**Old Business:** Board were reminded to complete Ethics & Sexual Harassment trainings.

**New Business:** Motion was made by Gwen Landry and seconded by Dianne Hebert to approve new staff appointment Zenetta Lee. Motion carried unanimously.

Motion was made by Ramona Hardee and seconded by Gwen Landry to approve increased hours for Welsh Branch Assistant. Motion carried unanimously.

Discussion was held regarding House bill 25.

Motion was made by Frances Stroud and seconded by Dianne Hebert to enter executive session for Director's annual performance evaluation. Motion carried unanimously. Motion was made by Daniel Sparks and seconded by Dianne Hebert to exit executive session. Motion carried unanimously.

**Adjournment:** Motion was made by Gwen Landry and seconded by Ramona Hardee to adjourn meeting. Motion carried unanimously. Meeting adjourned at 9:30AM.

The next Board meeting is scheduled for April 19, 2023 at 8:00 AM. Jeff Davis Arts & Technology Bldg., 137 N. Main St, Jennings.

Clare Coleman

Secretary

Marcia Pfeiffer

President

