

Jefferson Davis Parish
Library Board of Control
Public Meeting Minutes

137 N. Main St.

August 23, 2023

9:00AM

Jefferson Davis Parish Library Board of Control met for a public meeting which opened at 9:00AM.

Call to Order: Dianne Hebert – Vice President, presided and had a roll call and noted the following:

Present: Danielle Simien, Daniel Sparks, Frances Stroud, Ramona Hardee, and Gwen Landry.

Absent: Marcia Pfeiffer and John Marceaux.

Also present were Mike Staton, JDPL Director; Tiffany Theunissen, Comptroller, Eric and Mike Gillespie, CPA/Accounts and Myra Spears, Administrative Assistant.

Invocation – Frances Stroud led invocation.

Motion was made by Gwen Landry and seconded by Danielle Simien to approve agenda. Motion carried unanimously.

Approval of Minutes:

Motion was made by Francis Stroud to approve the minutes of June 21, 2023, Board of Control as presented. Ramona Hardee seconded. Motion carried unanimously.

Reports:

Presentation of Audit Report was made by Mike Gillespie. Board members were given packets of information including the Director's Report and Financial Report. Michael Staton gave Director's Report. Tiffany Theunissen gave Financial Report.

Old Business:

Mr. Staton gave updates on Library legislation requirements.

Mr. Staton informed that the library received a reimbursement check from FEMA. The board was advised the funds are reserved for the Welsh building project.

Motion was made by Ramona Hardee and seconded by Gwen Landry to approve signing of phase approval letter for the Welsh Building Project. Motion carried unanimously.

New Business:

Mr. Staton discussed Library card policy changes, including a Reciprocal borrowers' agreement with Acadia Parish.

Motion was made by Gwen Landry and seconded by Danielle Simien for roll call vote to approve Resolution granting Tiffany Theunissen QuickBooks administrator for Jefferson Davis Library.

Vote was as follows:

Yeas: Gwen Landry, Daniel Spark, Ramona Hardee, Dianne Hebert, Danielle Simien, Frances Stroud.

Nays: None

Mr. Staton gave an update on wireless printing, now available at all branches.

Adjournment:

A motion was made by Danielle Simien and seconded by Francis Stroud to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:23AM.

The next Board of Control meeting is scheduled October 17, 2023, at The Jeff Davis Arts and Technology Building.

Michael Staton
Secretary

Marcia Pfeiffer
Board President