

Jefferson Davis Parish  
Library Board of Control  
Meeting Minutes

118 W Plaquemine

December 13, 2023

9:00AM

Jefferson Davis Parish Library Board of Control met for a public hearing and regular meeting. The public hearing was opened at 9:00 AM.

Call to order: Marcia Pfeiffer (President) presided and had a roll call and noted the following:

Present: Daniel Sparks, Danielle Simien, Ramona Hardee, Dianne Hebert.

Absent: John Marceaux, Gwen Landry, Francis Stroud

Also present were Michael Staton, JDPL Director; Tiffany Theunissen, Comptroller; Myra Spears, Administrative Assistant; and Krystal Johnson, Jennings Daily News Reporter.

The period of public comments was opened. After a period and no public presentation and no public comments, a motion was made by Ramona Hardee and seconded by Dianne Hebert to close public hearing and move to regular meeting. The motion was carried unanimously.

**Invocation** – Dianne Hebert led invocation.

**Motion to Approve Agenda:** Motion was made by Ramona Hardee and seconded by Danielle Simien to approve agenda. Motion carried unanimously.

**Approval of Minutes:** Motion was made by Dianne Hebert to approve the minutes of October 17, 2023, Board of Control as presented. Ramona Hardee seconded. Motion carried unanimously.

**Director's Report:** Board members received packets of information including monthly reports, Michael Staton gave report.

**Financial Report:** Tiffany Theunissen presented financial statement.

**Unfinished Business:** Motion was made by Ramona Hardee and seconded by Dianne Hebert to approve Legislative Policy Revisions. Motion carried unanimously.

Motion was made by Danielle Simien and seconded by Daniel Sparks to adopt Budget 2024 as proposed. Motion carried unanimously.

Motion was made by Danielle Simien and seconded by Daniel Sparks to revise 2023 budget. Motion carried unanimously.

Motion was made by Ramona Hardee and seconded by Daniel Sparks to approve 2024 BOC meeting dates. Motion carried unanimously.

Mr. Staton gave an update on the Welsh Building Project.

**New Business:** Discussions were held regarding possible Board replacement candidates.

Discussions were held regarding the Lake Arthur Community Garden Project.

Motion was made by Daniel Sparks and seconded by Ramona Hardee to approve financial statement audit engagement letter. Motion carried unanimously.

Motion was made by Dianne Hebert and seconded by Ramona Hardee to retain current Board of Control officers for 2024. Motion carried unanimously.

The board recognized John Marceaux for twenty years of service to the Library Board of Control.

**Adjournment:** A motion was made by Ramona Hardee and seconded by Dianne Hebert to adjourn the meeting. The meeting adjourned at 10:02AM.

Next board meeting is scheduled on February 21, 2023 at 9:00AM JDP Library, 118 W. Plaquemine St. Jennings, LA

Michael Staton

Marcia Pfeiffer

Secretary

President