

Jefferson Davis Parish
Library Board of Control
Public Meeting Minutes

301 Sarah St

February 11, 2026

9AM

Jefferson Davis Parish Library Board of Control met for a public hearing and regular meeting.

Call to order: Dianne Hebert (President) presided and had a roll call and noted the following:

Present: Frances Stroud, Gwen Landry, Daniel Sparks and Marcia Pfeiffer

Absent: Ramona Hardee, Geraldine Segura, and Kori Myers

Also present were Michael Staton (JDPL Director), Tiffany Theunissen (Comptroller), Myra Spears (Media Coordinator).

Invocation – Frances Stroud led invocation.

Motion to Approve Agenda: Motion was made by Gwen Landry and seconded by Marcia Pfeiffer to approve agenda. Motion carried unanimously.

Approval of Minutes: Motion was made by Frances Stroud and seconded by Daniel Sparks to approve minutes of December 3, 2025, Board of Control Meeting as presented. Motion carried unanimously.

Committee Reports: Mr. Staton gave report on Strategic Planning.

Motion was made by Daniel Sparks and seconded by Gwen Landry to adopt 2026-2028 Strategic Plan. The motion passed unanimously.

Motion was made by Marcia Pfeiffer and seconded by Gwen Landry to adopt the new service hours for all branches. The motion passed unanimously.

Director's Report: Board members received packets of information including monthly financial reports, Mr. Staton gave report.

Financial Report: Tiffany Theunissen presented financial statement.

Old Business: Mr. Staton gave an updates on Jenning Roof replacement, Welsh Mural and Library logo.

New Business: Mr. Staton discussed Kitty Marsh's retirement party.

A motion was made by Frances Stroud and seconded by Gwen Landry to approve the Hotspot procedure policy. The motion carried unanimously.

Motion was made by Gwen Landry and seconded by Marcia Pfeiffer to approve Annual Leave policy. Motion carried unanimously.

Motion was made by Frances Stroud and seconded by Marcia Pfeiffer to approve new staff appointment. The motion carried unanimously.

A motion was made by Marcia Pfeiffer and seconded by Frances Stroud to hire an additional floater. The motion carried unanimously.

Motion was made by Gwen Landry and seconded by Frances Stroud to enter an executive session for Director's annual performance evaluation. Motion carried unanimously.

Motion was made by Gwen Landry and seconded by Frances Stroud to exit executive session. Motion carried unanimously.

Adjournment: Motion was made by Marcia Pfeiffer and seconded by Frances Stroud to adjourn. Meeting. Motion carried unanimously. The meeting adjourned at 10:48am.

The next Board meeting is scheduled for April 15, 2026 at 9am at Jennings library, 118 W Plaquemine, Jennings, LA.

Michael Staton

Secretary

Dianne Hebert

President